

**For office use only**

Student reference:

Agent code:

Agent stamp:

Fees and Payment

Young Learner Courses 2010

Bell • Hillscross • Red Cross Lane • Cambridge • CB2 0QU • UK
 Telephone: + 44 (0) 1223 212333 Fax: + 44 (0) 1223 275592
www.bell-centres.com/contactus

Please read our **Terms & Conditions** before completing this form. Write clearly in BLOCK CAPITALS and use black ink. Please post or fax this form to us. Photocopies are acceptable. Please photocopy for your own records.

Child's first name(s):

Child's full family name(s):

How will you pay your fees?

All payments must be in £ Sterling

I wish to pay the total fees now **OR** I wish to pay a non-refundable deposit of £215 now and the balance of fees six weeks before my course begins

If you choose to pay only the deposit now, you must indicate how you wish to pay the balance of your fees by ticking one of the boxes:

Credit/debit card (using details provided) Bank transfer Cheque

Contact details

In case of queries with your payment, who should we contact?

Name:

Telephone:

Email:

Payment details

Credit/Debit Card

Visa/Mastercard/Maestro/AMEX (circle as appropriate)

Card number (Visa/Mastercard/Maestro/AMEX):

Expiry Date:

Issue number (Maestro only):

Cardholder name:

Cardholder signature:

Cardholder address:

Bank Transfer

Bell is not responsible for your bank charges. Please inform your bank that you will pay all bank transfer charges.

You must include a copy of the bank transfer documents with this form. Please quote the student's first name, family name and Bell reference on the transfer documents. You must pay in the currency indicated on your invoice. Please tick here to confirm you have sent the appropriate documentation

I have arranged a bank transfer to:

Barclays Bank, Bene't Street, PO Box 2, Cambridge CB2 3PZ, UK

Bank sort code: **20 17 19**

Bank account number: **90073806**

Reference: **The Bell Educational Trust Ltd**

IBAN code: **GB02 BARC 2017 1990 0738 06**

Swift/BIC code: **BARC GB2103J**

Cheque

All cheques must be in pounds sterling. Please make cheques payable to 'The Bell Educational Trust Ltd'.

Pocket money

We recommend that your child brings about £75 a week pocket money either in cash/or travellers cheques. You can also send money in advance, either a sterling cheque made payable to 'The Bell Educational Trust Ltd' or by bank transfer as follows:

Barclays Bank, Bene't Street, PO Box 2, Cambridge CB2 3PZ, UK

Bank sort code: **20 17 19**

Bank account number: **80597228**

Reference: **The Bell Educational Trust Ltd**

IBAN code: **GB38 BARC 2017 1980 5972 28**

Swift/BIC code: **BARC GB2103J**

- Please write your child's name and booking reference number on the transfer documents and send us a copy of the banking papers.
- Your child can also obtain money from your bank account while they are in the UK by using a credit/debit card. Please enquire at your bank in your own country if you wish to arrange this.
- We are unable to pass on money to your child before we receive it. Because of the time taken to transfer money, we recommend that adequate funds are sent before the course starts.
- We are unable to accept credit card payments for pocket money.
- Please note that bank transfers can take up to two weeks and you will be liable for all bank charges.

For notes on paying your fees please see the **Terms & Conditions** at www.bell-centres.com/termsconditions